

**DIRECTORATE OF INCOME TAX (LEGAL & RESEARCH)**

**APPLICATION FOR ENGAGEMENT AS LEGAL CONSULTANTS**

**Photo of  
the  
Applicant**

1. Name : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth (dd/mm/yyyy) : \_\_\_\_\_
4. Gender : \_\_\_\_\_
5. Correspondence Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Phone no./ Mobile no. : \_\_\_\_\_
7. Email ID : \_\_\_\_\_
8. Educational Qualification :

Exams Passed	Name of the Institution/College/School with details of course/subjects	Board/University	Year of Passing	Percentage of Marks/CGPA
Post Graduation, if any				
Graduation				
10+2 (XII)				
10 (X)				

**9. Work Experience, if any:**

Name of employer	Designation	Duration of employment	Nature of work

**10. Any Special Achievements/Research Papers/Journals etc. :**

**11. Language Proficiency** : \_\_\_\_\_

**12. Proficiency in software**  
(Particularly MS-word, Excel) : \_\_\_\_\_

**13. A brief note (400 words) regarding your suitability for the engagement and also mention any prior work experience in Direct Tax Legal matters (use separate sheet if required)**

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**Declaration**

"I declare that the above information is true and correct to the best of my knowledge and belief. I am aware that in case of misrepresentation or a materially false declaration, it shall render me liable to action according to applicable law. I also understand that the application is liable to be rejected and / or engagement cancelled in case a discrepancy is detected at any stage before completion of the engagement. I do hereby declare that I will submit the necessary documents viz. **12<sup>th</sup> Marksheet, Graduation Marksheet, LLB and/or LLM Marksheet and other necessary experience certificate(s)** on selection in the scheme in the Directorate. If I fail to submit the same my candidature will be summarily rejected without affording any opportunity."

**Place:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name of the Applicant:** \_\_\_\_\_

